

TELLICO VILLAGE BADMINTON CLUB  
LOUDON, TN 37774

TVBC Policy for Communicating Suggestions and Concerns to the E. C.

1. Submit your concern or suggestion to the Executive Committee by email to: [tellicobadmi@gmail.com](mailto:tellicobadmi@gmail.com).
2. The E.C. will respond in a timely manner acknowledging your request was received.
3. The E.C. will add your request to the agenda to be addressed and keep you informed by e-mail.
4. When a member communicates, via email, that a formal complaint is being lodged, the EC will investigate the complaint by speaking to all parties and any unrelated witnesses. After the investigation, the member will be notified of the action the EC will take, if any.